



OFFICE OF  
CITY MANAGER

# CITY OF CLARKSBURG

WEST VIRGINIA

## Manager's Report

July 2, 2014

Submitted by Martin G. Howe

### General Updates

1. Sidewalk Infrastructure Improvement Project – The project area consists of West Virginia Ave from N. 16<sup>th</sup> to N. 17<sup>th</sup>, a portion of Meigs Ave and Chestnut Street from Locust Ave to Pike Street. The bid opening was held on Wednesday, July 2<sup>nd</sup> at 2pm. There were two (2) bids submitted. The low bid was submitted by Wolfe's Landscapes Plus in the amount of \$166,867. I recommend Council not award the bid.
2. Paving – City Public Works Crews have completed the process of cleaning and preparing the milled streets for the resurfacing. Crews are now preparing the non-milled streets. As of now, the paving will begin tentatively Monday, July 14<sup>th</sup>. We anticipate it will take approximately five (5) days to complete.

### Economic Development

1. Robinson Grand Theatre –
  - a. The City submitted the Cultural Facilities and Capital Resources Grant Tuesday, July 1<sup>st</sup> to the West Virginia Division of Culture and History, Commission on the Arts to assist in funding the Robinson Grand Theatre Renovation Project.
  - b. We are currently working towards completing and Environmental assessment of the building to be utilized for the planning.
  - c. Public Works Department continues to assist with general maintenance.
2. State Office Building – Pre-construction meeting was held on Wednesday, June 25<sup>th</sup>.
3. Rail Spur - B&T Centre (Industrial Park) – As part of the CSX Mandate of the Rail Spur we have contracted with Fritz Rumer and Cooke in the amount of \$10,725.85 to begin Vegetation Control, Herbicide Application, as well as Tree and Bush clearing approximately twenty-two feet (22") from center of rail spur.

### Police & Fire

1. Police Civil Service Commission (PCSC) –
  - a. The Commission had their meeting Tuesday, July 1<sup>st</sup> to discuss implementing the Eligibility List schedule.
  - b. Advertising for applications will begin Sunday, July 13<sup>th</sup>.
  - c. Applications will be accepted immediately with the deadline for submission Friday, September 12<sup>th</sup>.
  - d. Physical Ability Test, Saturday, September 27<sup>th</sup>.
  - e. Written Test – Wednesday, October 8<sup>th</sup>.
  - f. Backgrounds – upon applicants successfully passing the written test they will have fingerprinting completed.