



OFFICE OF
CITY MANAGER

CITY OF CLARKSBURG

WEST VIRGINIA

Manager's Report

January 3, 2013

Submitted by Martin G. Howe

Follow-up/General Updates

1. 2013-2014 Budget – The city Administration has begun the budget process for fiscal year 2013-2014. All departments will have budget requests submitted by Wednesday, January 23rd. It is our goal to have the proposed budget submitted to Council for review by Thursday, February 21st.
2. Goff Plaza Bridge – A Bridge Dedication Ceremony to rename the bridge the “John C. Geise Bridge” will be held on Friday, January 25th at 11:00 a.m.

Economic Development

1. CVS/Hometown – the requested alley abandonment on the proposed site for the new CVS will be on the January 17th agenda. We are working with Hometown Development to secure a closing date for property acquisition.
2. 109 South 4th Street – This property is owned by the city and was advertised publicly for sealed bid. The bid opening was in December, 2012. The city received one (1) bid from Clarksburg Federal Credit Union in the amount of \$5,226.00. I recommend Council proceed with disposition of the property.
3. Red Hot Buffet Bar & Grill – The Red Hot Buffet Bar & Grill, located at 300 Emily Drive in Clarksburg, is scheduled to open on January 9, 2013 at 11:00 a.m.

Police & Fire

1. Police –
 - a. Eligibility List – Background checks have been completed and we are awaiting the finalized written reports from the examiner. A Civil Service Commission meeting will then be held to review reports. Oral interviews will then need to be completed prior to the Commission certifying the list of eligible candidates.