



CITY OF CLARKSBURG

WEST VIRGINIA

OFFICE OF
CITY MANAGER

Manager's Report

February 20, 2014

Submitted by Martin G. Howe

Follow-up/General Updates

1. Budget 2014-2015 – The Mayor has scheduled a budget work session for Thursday, February 27th at 4:30pm to discuss the proposed budget.
2. Public Works – Crews are continuing to address the on-going road conditions throughout the City along our roadways which we maintain.

Economic Development

1. Conference Center/Hotel – The Urban Renewal Authority (URA) Legal Counsel, along with Anthony Bellotte, Project Manager and I had a conference call with Pompan Hospitality Global (PHG) Officials to discuss the contractual agreement. The URA will be reviewing the contractual agreements at a URA meeting in the next two (2) weeks. This agreement will lay out the redevelopment planning and the Request for Proposal (RFP) process.
2. State Office Building – The City recently attended Circuit Court for a Right-of-Entry Hearing to gain access to the property located at 160 Washington Ave. The Right-of-Entry was granted. The Department of Administration will be having an on-site evaluation meeting for the contractors on Friday, February 21, 2014, as a follow-up to the pre-bid meeting.
3. Brownfields – The Administration will be meeting with the Northern Brownfields Assistance Center as well as a WVU Master's Program Capstone Class to provide pertinent information regarding our successful Brownfield Projects along with public/private partnerships. This will also provide opportunities to continue discussions regarding the Anchor Hockings Site and possible assistance which can be provided.

Police & Fire

1. Fire Civil Service – I had the opportunity to appoint a new fireman, Joshua Keough. This appointment is effective Monday, February 24th. The Swearing-In is scheduled for Wednesday, February 26th at 10am in Council Chambers.

Boards & Commissions

1. Sanitary Board – The Maintenance Director position that was posted has now closed. We received ten (10) applications. We will be interviewing five (5) of the applicants which were deemed qualified.
2. URA – CENTRA The Former Bus Garage – The Clarksburg Urban Renewal Authority approved a Change Order to Reclaim Company in the amount of \$41,760. This Change Order was required as it was discovered due to the inaccessibility of the lower level, the elevations of the rock was not consistent throughout the project site. The Change Order will consist of additional concrete and block. CENTRA has provided the funding in full prior to execution of such Change Order.