



CITY OF CLARKSBURG

WEST VIRGINIA

OFFICE OF
CITY MANAGER

Manager's Report

August 15, 2013

Submitted by Martin G. Howe

Follow-up/General Updates

1. Ohio Ave Project – The administration has had a discussion with our Engineer and Contractor regarding a possible detour route for large vehicles during a short period of time, (estimating 2 weeks) to allow for the contractor to complete the removal of the existing concrete roadway to replace per original design.
2. Demolition –
 - a) URA (Urban Renewal Authority) – We have received verbal approval and the draft to revolve the \$400,000 Loan Funds to continue with the demolition program. Upon the amendments being approved by the WV Housing Development Fund and URA, we are prepared to move forward with the next round of sealed bids. The following is the tentative schedule for bidding:
 - Wed, Aug. 28th - Advertise for sealed bids.
 - Wed, Sept. 4th - Advertise for sealed bids.
 - Wed, Sept. 18th - Pre-bid Meeting with prospective contractors.
 - Mon, Sept. 30th - Sealed bid opening.
 - Thurs, Oct. 3rd - The URA will consider awarding sealed bids at meeting.
 - Thurs, Oct. 3rd - Council will then be required to approve agreements with Code Official.
 - Mon, Oct. 28th - Demolition Contractors should be able to begin on or before.
3. Boards/Commissions – My re-appointment for Clarksburg-Harrison Housing Authority is Marcel Malfregeot. This action is on the agenda under New Business for Council's confirmation.

Economic Development

1. Highland Hospital –The Open House to give the community the opportunity to see the renovations and learn about the services to be provided on Friday, August 16th, from 12 noon to 4pm.
2. Business & Technology Park – The Administration, in the spring of 2013, applied for an Infrastructure Grant through the WV Department of Transportation, Public Port Authority. The grant funds will assist with major maintenance repairs of the Rail Spur that we currently own and maintain. We were successful in receiving a \$266,000 grant. Under New Business: There is a draft agreement I recommend Council authorize me to execute the finalized contract upon arrival. This will enable us to begin the process to utilize the funds and begin the process to complete the repairs.

Sanitary Board

1. The Board approved an expenditure not to exceed \$70,000 to State Pipe Services from the Renewal and Replacement Fund for an emergency repair of approximately two-hundred feet (200') of a twenty-four inch (24") sewer line near the intersection of Holden Street and Lee Ave continuing to Hickman Street and Boring Lane.

Police & Fire

1. Fire – I have requested the Fire Civil Service Commission to provide me with the next three (3) candidates' names from the Eligibility List, as we have one Fireman resigning to take another position, effective Sunday, August 25th, 2013.

Events

1. 7th Annual Back-to-School Health Fair – Saturday August 17th, 12 o'clock noon to 2:30p.m., the H.I.S. Bridge Builders organization are hosting the fair, which will take place on Monticello Ave. Community local health agencies and physicians are coming to offer free screen checks on residents, including Lion's Club eye checks, and provide food and games. Three hundred and thirty (330) backpacks filled with school supplies will be given to children in attendance.
2. 25th Annual Italian Heritage Festival Pasta Cook-Off – Saturday, August 24th, 8a.m. to 5p.m. at Jackson Square Plaza. In addition to the Pasta Cook-Off, there will be a Home-Made Wine, Best Canned Peppers and a Hot Pepper Eating Contest.
3. 35th Anniversary of the West Virginia Italian Heritage Festival – Friday August 30th through Sunday, September 1st, with Coronation on Friday and the Grand Feature Parade Saturday at 10a.m., airing live on Fox10.