



OFFICE OF
CITY MANAGER

CITY OF CLARKSBURG

WEST VIRGINIA

Manager's Report

August 7, 2014

Submitted by Martin G. Howe

General Updates

1. Finance – Request for Proposals (RFPs) have been sent out to Financing Institutions this week advertising for financing for the following; a Fire Pumper Truck, Public Works Flusher Diesel Dump Truck and Dozer. All Financial Proposals will be for a minimum of \$855,000 with terms ranging from seven (7) to fifteen (15) years for the individual pieces of equipment. The proposals will be due by Monday, August 25th.
2. Salt – The North American Salt Company has provided the City with our annual contract for salt. The minimum amount is six-hundred and fifty (650) tons at \$116.51 per ton, which is three-hundred and fifty (350) tons less than last year, totaling \$75,731.50. Our current budget is \$60,000. We have not executed this agreement and are exploring other options.
3. Sidewalk Project – The contractor, Landscape Plus, has notified the City that they will begin the project on Monday, August 18th. They will begin with Meigs Ave. then continue to West Virginia Ave. and conclude with Chestnut Street, from Locust Ave. to Pike Street.

Economic Development

1. Ribbon Cutting – MedExpress will have Ribbon Cutting on Tuesday, August 12th at 12 noon for their Grand Opening at East Pointe at 101 Emily Drive.

Police/Fire

1. Police – Monday, August 18th at 10am, six (6) officer candidates will be sworn-in. All six (6) will begin the State Police Academy on Tuesday, September 2nd.
2. Fire – The new Sutphen S-4 Pumper Truck, which was budgeted as a Capital Item was ordered via a General Services Administration (GSA) Contract in the amount of \$419,904.00. We expect delivery within seven (7) to nine (9) months.

Boards/Commissions

1. URA Appointment – I am re-appointing Mr. Anthony Secret to the Clarksburg Urban Renewal Authority. This is on the Agenda under New Business for Council's confirmation.
2. Building Commission –
 - a. Meeting scheduled for Monday, September 8th to consider authorizing purchase of street sweeper utilizing Capital Improvements Bonds.
 - b. There is one (1) vacancy needing fulfilled by Council's appointment.