



OFFICE OF
CITY MANAGER

CITY OF CLARKSBURG

WEST VIRGINIA

Manager's Report

April 18, 2013

Submitted by Martin G. Howe

Follow-up/General Updates

1. N. Ohio Ave Road Project – the City is currently advertising for sealed bids. The Sealed bids will be accepted until 2p.m. Thursday, May 9th. There will be a “mandatory” pre-bid meeting held on Monday, April 22nd at 10a.m. on-site for all interested bidders of the project.
2. 2013 Water Bond – the bond was sold on the market on Tuesday, April 9th. This will be a savings of \$882,855. The Bond closing will be on Thursday, April 25th at 10am.
3. Demolition –
 - a. \$400,000 Demolition Loan – The request to revolve the funds with the WV Housing Development Fund has been preliminarily approved. We will be awaiting a letter confirming the terms.
 - i. The City advertised for Request for Proposals for Engineering/Consulting Firms and received Interests from five (5) Engineering Firms.
 - ii. Administration interviewed all five (5) firms Tuesday, April 9th and Wednesday, April 10th and ranked the firms accordingly.
 - iii. Administration recommends that Council authorize the Administration to negotiate a contract with Stantec Engineering Firm. Upon finalizing an acceptable contract, it will be presented to Council for approval at the May 2nd meeting.
 - b. City Crews will commence demolitions beginning Monday, April 22nd. Crews will begin at 844 & 845 Milford St. and continue with 313 Ash Ave, then the Iaquinta & Sons Building in Glen Elk, then to Junkins Ave, for the removal of the collapsed structure.
4. Sidewalk Program – The program will begin Wednesday, May 1st with the applications being made available to the public. Applications will be accepted on a first come first serve basis until the allotted funds \$60,000 have been obligated. The approval letters will be sent out to property owner's in June and the property owner's may have their contractors begin Monday, July 1st.

Sanitary Board

1. Budget- Waste Water Treatment Plant and Public Works are preparing budgets to be presented to the Board for consideration. The Budget has to be approved by Wednesday, May 15th.
2. Clean Water State Revolving Fund (SRF Loan) – The Sanitary Board has received the Binding Commitment letter from the DEP that we will be receiving financing for the SRF for our \$11.5 Million upgrades at 1% interest for 30 years.