

OCTOBER 16, 2025

The Clarksburg City Council met in REGULAR SESSION on Thursday, October 16, 2025 at 6:00 p.m. at the Clarksburg Municipal Building – Council Chambers, 222 West Main Street, Clarksburg, West Virginia, with Mayor Malfregeot presiding.

PRESENT:

Councilmember Ryan Deems
Councilmember Martin Howe
Councilmember Will Hyman
Councilmember Marc Jackson
Councilmember Wayne Worth
Vice Mayor Jerry Riffle
Mayor James Malfregeot

ALSO PRESENT:

Tiffany Fell, City Manager
Richard Marsh, City Attorney
Annette Wright, City Clerk

- 1) Roll Call
- 2) Prayer & Pledge – given by Councilmember Howe
- 3) Presentation – Proclamation – Councilmember Worth presented a proclamation to Amber Abbott with HOPE, Inc. proclaiming the month of October as "Domestic Violence Awareness Month" in the City. Ms. Abbott presented Council with purple ribbons in recognition thereof.
- 4) **Motion** by Councilmember Hyman, **Seconded** by Councilmember Worth for approval of the minutes of the regular session of Council held on October 2, 2025. **Motion Approved Unanimously.**
- 5) Petitions, Communications, and Public Hearings:

Caroline Davis, 589 Muds Run Road – appeared before Council regarding funding for NACMHA on-going projects in Harrison County and surrounding areas. Ms. Davis informed that she is trying to get a new exhibit at the Clarksburg History Museum and looking for more projects in the area. Ms. Davis provided a packet of information regarding the Association's dedication to preserving the coal mining heritage of North Central West Virginia. In closing, Ms. Davis remarked that she would like to work more closely with the City.

Jackson Rexroad, 349 Washington Avenue – addressed Council concerning the splash pad informing of his wishes therefor to make the splash pad more fun.

- 6) Unfinished Business:
 - a) **Consideration of Second and Final Reading and Public Hearing of an Ordinance of the City of Clarksburg to Amend Zoning Ordinance to Rezone and Reclassify 1400 N. 19th Street from R-3 to R-2**

With notices regarding the public hearing appearing in *The Exponent Telegram* on October 8, 2025 and October 15, 2025, Mayor Malfregeot declared the public hearing open. With no one appearing therefor, the public hearing was closed.

Motion By: Vice Mayor Riffle
Seconded By: Councilmember Deems

For approval of the above-captioned ordinance on second and final reading. Under discussion, Councilmember Worth stated that he was going to support this ordinance noting the importance of protecting the integrity of the neighborhood. With regard to properties being rezoned and not maintained, City Manager Fell opined that neighborhoods should be zoned R-1. Concluding discussion, **Motion Approved Unanimously.**

- b) **Consideration of Second and Final Reading and Public Hearing of an Ordinance of the City of Clarksburg to Amend Zoning Ordinance and Reclassify 443 Lee Avenue from R-4 to R-2**

With notices regarding the public hearing appearing in *The Exponent Telegram* on October 8, 2025 and October 15, 2025, Mayor Malfregeot declared the public hearing open. With no one appearing therefor, the public hearing was closed.

Motion By: Vice Mayor Riffle
Seconded By: Councilmember Jackson

For approval of the above-captioned ordinance on second and final reading. **Motion Approved Unanimously.**

- 7) New Business:

- a) **Consideration of adoption of a Resolution which would set a public hearing date, authorize publication of a Notice of Public Hearing and the providing of a copy of the Notice of Public Hearing to the West Virginia Division of Economic Development and the local levying bodies with respect to a proposed Tax Increment Financing Application to amend the boundaries and approve an amended plan for City of Clarksburg Redevelopment District No. 1**

Motion By: Councilmember Hyman
Seconded By: Councilmember Jackson

For adoption of the above-captioned Resolution. Attorney Tom Aman was present and discussed the TIF Districts and resolutions in more detail. Mr. Aman pointed out that the public hearing for each of the TIF applications would be conducted at the Council meeting on Tuesday, November 18th. **Motion Approved Unanimously.**

- b) **Consideration of adoption of a Resolution which would set a public hearing date, authorize publication of a Notice of Public Hearing and the providing of a copy of the Notice of Public Hearing to the West Virginia Division of Economic Development and the local levying bodies with respect to a proposed Tax Increment Financing Application to create the City of Clarksburg Redevelopment District No. 2 – Waldo Hotel and approve a Project Plan therefore**

Motion By: Councilmember Jackson
Seconded By: Vice Mayor Riffle

For adoption of the above-captioned Resolution. **Motion Approved Unanimously.**

- c) **Consideration of adoption of a Resolution which would set a public hearing date, authorize publication of a Notice of Public Hearing and the providing of a copy of the Notice of Public Hearing to the West Virginia Division of Economic Development and the local levying bodies with respect to a proposed Tax Increment Financing Application to create the City of Clarksburg Redevelopment District No. 3 – Goff Building and approve a Project Plan therefore**

Motion By: Councilmember Hyman
Seconded By: Councilmember Jackson

For adoption of the above-captioned Resolution. **Motion Approved Unanimously.**

- d) **Consideration of a budget revision to the allocation of funds to the Senior Citizens Center to be used as needed rather than café-use only**

City Manager Fell informed that there were no restrictions placed on the City's contribution to the Senior Citizens Center .

Motion By: Councilmember Worth
Seconded By: Councilmember Hyman

To forward a letter to the Senior Citizens Center advising that there are no restrictions on the use of the funds provided by the City. Councilmember Hyman remarked that the government shut-down has made operations difficult at the Center and that he would like for the City to consider additional funding to the Senior Citizens Center. Councilmember Howe noted the importance of looking into the continued operations of the various non-profits in light of the government shut-down. **Motion Approved Unanimously.**

- e) **Consideration of a Memorandum of Understanding Between the City of Clarksburg and the Harrison County Board of Education Regarding the Use of Pool Facilities for School Swim Teams**

Motion By: Councilmember Howe
Seconded By: Councilmember Hyman

For approval of the above-captioned MOU with the Board of Education regarding the use of the YMCA pool facilities. Concluding discussion on the MOU and suggested minor changes thereto, **Motion Approved Unanimously.**

- f) **Consideration of a Resolution for the approval of the funding of an opioid grant request submitted by Healthy Harrison, Inc. in the amount of \$10,000 for the use of education per the Committee's recommendation**

Motion By: Councilmember Worth
Seconded By: Councilmember Jackson

For adoption of the above-captioned Resolution to approve funding of an opioid grant request submitted by Healthy Harrison in the amount of \$10,000. Mr. John Nardelli with Healthy Harrison appeared to explain the use of the funds. **Motion Carried 6-0 with Councilmember Howe abstaining.**

(Deviating from the agenda)

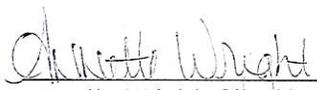
- 8) Council Comments: Councilmember Deems inquired if discussions were held with the County Commission regarding the splash pad with City Manager Fell informing that an information packet was provided to the County Commission. Councilmember Deems suggested that Council have a meeting regarding zoning and informed that he was looking forward to receiving the comprehensive plan on October 24th. With regard to the splash pad, City Manager Fell confirmed that the Park Board was in favor of the project and that there would be no shortage of parking. Councilmember Worth thanked United Way of Harrison and Doddridge Counties for the litter pick-up and requested that someone look into the problems with the emails that are undeliverable. Councilmember Howe inquired as to the proposed timeframe for the splash pad project with City Manager Fell informing that it would take three to four months to build; however, we have not received the go ahead for the grant but she would like to put it out for bid in January. Councilmember Howe requested a copy of the general ledger for the last three months; noted the three-year anniversary of Pat SanJulian's pancreatic cancer diagnosis and his remarkable progress. Vice Mayor Riffle noted the positive editorial in the paper with Mayor Malfregeot reminding all that if they see something to say something.

g) **Discussion regarding the YMCA (Executive Session anticipated)**

Motion by Councilmember Howe, **Seconded** by Councilmember Hyman to adjourn into executive session pursuant to Chapter 6, Article 9A, Section 4 of the West Virginia Code to discuss matters involving the purchase, sale or lease of property, advance construction planning, the investment of public funds or other matters involving competition which, if made public, might adversely affect the financial or other interests of the City and that the following persons be present: Mayor, Member of Council, City Manager, City Attorney and City Clerk. **Motion Approved Unanimously.**

Following executive session, **Motion** by Vice Mayor Riffle, **Seconded** by Councilmember Hyman to reconvene into regular session. **Motion Approved Unanimously.**

There being no further business to come before Council, **Motion** by Vice Mayor Riffle, **Seconded** by Councilmember Hyman and **Approved Unanimously** for adjournment.


Annette Wright, City-Clerk


James L. Malfregeot, Mayor

Jerry Riffle, Vice Mayor
APPROVED: November 6, 2025