

**Clarksburg Sanitary Board
Regular Meeting
September 9, 2025**

The Regular meeting of the Clarksburg Sanitary Board was held on Tuesday, September 9, 2025, at 3:30 P.M. at the Clarksburg Municipal Building, 2nd Floor, City Council Chambers, 222 West Main Street, Clarksburg, West Virginia, with Tiffany Fell, Chairman.

MEMBERS PRESENT:

Tiffany Fell, Chairman
Joshua Childers, Board Member
Frank Ferrari, Board Member

ALSO PRESENT:

Tim Stranko, Sanitary Board Attorney
Drew Eddy, Sanitary Board Director
Anthony Urgo, The Thrasher Group
Jason Lane, Project Director
Kelly Cross, Recording Secretary
Will Hyman, City Council Representative
Larry Yoders, Superintendent Sewer Dept.
Kim Karakiozis, Finance Director

ABSENT:

Dan Ferrell, The Thrasher Group

With roll call taken upon arrival, Tiffany Fell, Chairman, called the meeting to order.

MOTION to APPROVE SEPTEMBER 9, 2025, MINUTES from the Regular Meeting was made by Frank Ferrari and **SECONDED** by Joshua Childers and **UNANIMOUSLY APPROVED.**

SANITARY BOARD/MS4: PETITIONS, COMMUNICATIONS AND PUBLIC HEARINGS: None.

DISCUSSIONS/UPDATES:

LTCP PHASE V-A (T20-11065)

- Contractor is nearing the Chestnut intersection on Main Street and has reached Sycamore on Pike Street.
 - Recently we have had issues with the gas company moving their proposed lines into our proposed pipe alignments. Anthony to work with gas company and WVDOH to resolve.
- The manhole rehabilitation crew is making good progress and is almost complete with their work.
 - Anthony to request budgetary cost from subcontractor to do additional manholes outside of the current project area / contract.

- Pay Application #7 from the Contractor will be presented today.
 - Pay Application #7 includes sanitary and storm sewer work from Sumner to the cemetery on Main Street, and from the Pike/Main split to Sycamore.
 - Pay App #7 totals **\$516,033.90.**

LTCP PHASE V-B (T20-11082)

- CAD personnel have provided Anthony updated plans to review with Drew.

RT. 19 SEWER ISSUE (020-10146)

- IJDC approved the Critical Needs project last month; however, they have not yet provided the commitment of funds. A preliminary design was completed for this area as it will affect the tie-in location for the Gore upgrades in the Arlington project. We cannot bid the project until after the commitment of funds has been received.

ARLINGTON SEWER EXTENSION (020-10146)

- Contract 1 – USACE Funded / Arlington
 - At USACE for review. We may have to reroute the forcemain or change the funding scenario based on some information from USACE environmental team. Rails-to-trails soils are a “recognized environmental concern” and USACE funds cannot pay for installation of pipes within RECs.
 - ROW agent to begin work – meeting with Anthony tomorrow.
- Contract 2 – WVDEP Funded / Gore & Edgewood
 - We are working to finalize design.

GORE SEWER EXTENSION (T20-11234)

- Report is mostly complete. Will need to work with Kim to set the project up on the IJDC dashboard and work with the attorney on the cash flow prior to submission.

ITEMS FOR CONSIDERATION:

CONSIDERATION TO APPROVE CONTRACTOR PAY APPLICATION #7 FOR LTCP PHASE V-A

MOTION to APPROVE Contractor Pay Application #7 for LTCP Phase V-A in the amount of \$516,033.90 was made by Frank Ferrari and **SECONDED by Joshua Childers and **UNANIMOUSLY APPROVED.****

CONSIDERATION TO APPROVE THRASHER INVOICE FOR LTCP PHASE V-A

MOTION to APPROVE THRASHER INVOICE FOR LTCP PHASE V-A in the amount of \$36,934.75 was made by Frank Ferrari and **SECONDED** by Joshua Childers and **UNANIMOUSLY APPROVED**.

CONSIDERATION TO APPROVE THRASHER INVOICE FOR WOLF SUMMIT PROJECT IN THE AMOUNT OF \$27,500.00

MOTION to APPROVE THRASHER INVOICE FOR WOLF SUMMIT PROJECT in the amount of \$27,500.00 was made by Frank Ferrari and **SECONDED** by Joshua Childers and **UNANIMOUSLY APPROVED**.

CONSIDERATION TO APPROVE TASK ORDER AGREEMENT FOR SEWER INTERCEPTOR CLEANING DESIGN AND BIDDING

MOTION to APPROVE TASK ORDER AGREEMENT FOR SEWER INTERCEPTOR CLEANING DESIGN AND BIDDING was made by Frank Ferrari and **SECONDED** by Joshua Childers and **UNANIMOUSLY APPROVED**.

REPORTS:

Tiffany Fell, Chairman: No report.

Frank Ferrari, Board Member: No report.

Joshua Childers, Board Member: No report.

Kim Karakiozis, Treasurer: 16.67% of the budget year is completed as of August 31, 2025. Revenue Fund totals are \$1,119,932.43 (15.30%) and total expenditures are \$1,123,632.64 (17.54%). The current balance of the Revenue Fund is \$834,807.53. The current balance of the R&R account is \$8216,555.48. The actual carryover number from the 2024-2025 budget for the Revenue Fund is \$777,138.98, which is over the estimated carryover number of \$750,000 by \$27,138.98. This will be updated in the upcoming budget revision. The actual carryover number from the 2024-2025 budget for the R&R Fund is \$872,980.92, which is over the estimated carryover number of \$805,000 by \$67,980.92. This will also be updated in the upcoming budget revision. Phase V-A Payment Apps #1 through #6 have been paid to contractor. We are awaiting reimbursement for Payment #6 and will begin processing Payment App #7 when approved. With Pay App #7, we have used the total amount of the Economic Enhancement Grant (\$1,850,000) and we will begin drawing from the SRF Loan.

Drew Eddy, Supt. W.W.T.P: The Discharge Monitoring Report (DMR) will be submitted for the Month of August 2025 with no violations to report. The process treated approximately 183 million gallons of wastewater. We received an additional 255,975 gallons of septage and generated \$10,731.25 of revenue from all sources.

- Currently Inspection the Primary Tanks. Once these are complete tank inspections for the year will be complete.

- Snyder Environmental lined the line going from 15th street down to the river in Northview.
- We have been working and mapping out a plan to repair the County Annex Building.
- The small Mack Dump Truck for the Sewer Department has been ordered. It should be here on October 1st.
- The 20 Ton Mack Dump Truck was ordered for Treatment Plant. The chassis is here waiting for the bed to install at ALFAB. Expected to be couple of months out.
- The new Aries Trailer camera is expected to be here earlier than originally thought. Original date was set for Oct.30th.
- New Chlorine Scale meter is set to be delivered Thursday September 11th.
- RAS #3 pump and motor have finished being repaired and back in service.
- Bus Garage is being repaired Thursday Night by Independent.
- The 9 New CSO Meters from Smartcover have been ordered and waiting for confirmation.
- Larry and I will be going over to Summit Park PSD and looking at their Lift Stations. I am continuing with planning on ideas once we can take over that area.
- New Sewer Department Employee Philip Fobare is scheduled to being September 16th.
- WVMWQA meeting is scheduled for Thursday October 16th. I will be attending this meeting in Charleston. Governor Patrick Morrissey is scheduled to be guest speaker.

Larry Yoders, Superintendent Public Works: No report.

Tim Stranko, Sanitary Board Attorney: Mr. Stranko stated that the NPDES permit is issued under the Clean Water Act and regulates all our activities, not just the plant but the CSO's and the collection system. We are currently appealing the terms of our most recently issued permit because we believe and the Supreme Court agrees with us that the DEP is improperly regulating the outfalls from our CSO's which exposes us to great risk not just from a regulatory standpoint but the Clean Water Act has a citizen suit provision. So, any citizen or NGO out there will sue us because we did not meet the standard that the DEP improperly proposed. The good news is we had a meeting in August and Mr. Bryson represented us and DEP largely agrees with our position. They are struggling with the language to replace what we have objected to because it is going to affect the whole state. We are currently proposing language to see if they are happy with it. If we cannot settle this on October 9th, we have a hearing in front of the Environmental Quality Board, which is the appeal board for DEP permitting.

Drew is continuing to collect fluoride, and we are doing what is called a reasonable potential analysis to prove to the DEP that removing fluoride from our flows is unreasonable and unnecessary.

We are waiting on Summit Park to sign off on the joint petitions.

Dan Ferrell, The Thrasher Group: Absent.

Anthony Urgo, The Thrasher Group: Nothing further.

Jason Lane, Project Director: No report.

Will Hyman, Councilman: No report.

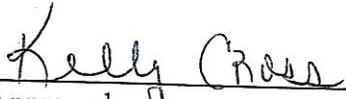
There being no further business to come before the Board, **MOTION** by Tiffany Fell, **SECONDED** by Frank Ferrari and **UNANIMOUSLY APPROVED** for adjournment of the meeting.



Tiffany Fell, Chairman



Frank Ferrari, Board Member



Approved 



Joshua Childers