

CLARKSBURG LAND REUSE AGENCY (LRA)

The Land Reuse Agency (LRA) of the City of Clarksburg met on **Friday, August 29, 2025** at 9:00 a.m. in Council Chambers, Clarksburg Municipal Building, 222 West Main Street, Clarksburg.

Members Present: City Manager Tiffany Fell, Chair
Mary Hunt, Vice Chair
James Swiger, Secretary
Finance Director Kim Karakiozis
Project Director Jason Lane

Also Present: Richard Marsh, City Attorney
Steve Pulice, Community Planner/Admin. Project Mgr.
Shana Nicholson, Grants & Economic Development
Annette Wright, City Clerk

The meeting was called to order by Chair Tiffany Fell with roll taken upon arrival by the City Clerk.

MOTION by Mary Hunt, **SECONDED** by Jason Lane for approval of the minutes of the session held on May 7, 2025. **MOTION APPROVED UNANIMOUSLY.**

Unfinished Business: None.

New Business:

(deviating from the Agenda)

- a) **Consideration of entry into purchase agreement for purchase of Lot No. 5 Mechanic Street parking lot from 75 Development LLC in exchange for cash consideration and transfer of 100 Coal Street property**

- d) **Discussion and/or Consideration of the old Monti Mart building located at 210 S. Monticello Avenue**

MOTION by Jason Lane, **SECONDED** by Kim Karakiozis to adjourn into Executive Session to discuss matters involving the purchase, sale or lease of property, advance construction planning, the investment of public funds or other matters involving competition which, if made public, might adversely affect the financial or other interests of the Agency and legal matters and that the following persons be present: Members of the LRA, City Attorney, Grants & Economic Development Director, Community Planning and Admin. Project Manager and City Clerk. **MOTION APPROVED UNANIMOUSLY.**

Following Executive Session, **MOTION** by Jason Lane, **SECONDED** by Mary Hunt to reconvene into Regular Session. **MOTION APPROVED UNANIMOUSLY.**

- a) **Consideration of entry into purchase agreement for purchase of Lot No. 5 Mechanic Street parking lot from 75 Development LLC in exchange for cash consideration and transfer of 100 Coal Street property**

MOTION by Mary Hunt, **SECONDED** by Jason Lane to acquire said parcel on Coal Street if the Sanitary Board takes ownership thereof and transfers the parcel to the LRA under the conditions presented in the respective resolution and adding thereto that the intent under the first Whereas clause include that mixed use and market-rate housing is the intended use of the Goff Building property on which the premise of this transaction is being based. **MOTION APPROVED UNANIMOUSLY.**

- d) **Discussion and/or Consideration of the old Monti Mart building located at 210 S. Monticello Avenue**

MOTION by Mary Hunt, **SECONDED** by James Swiger to transfer the above-referenced property based on the cost of the transfer and amending the reversionary clause to 24 months based on progress of the development. **MOTION APPROVED UNANIMOUSLY.**

(Returning to the order of the Agenda)

- b) **Discussion regarding adoption of procedures for exercise of right of first refusal on tax-lien acquired properties**

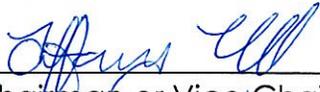
The Agency was in agreement to defer this matter to the next agenda.

- c) **Consideration of granting authorization to Chairwoman to sell 213 Quincy Street; property next to 311 Davis Street; and South Chestnut Street properties to adjoining land owners**

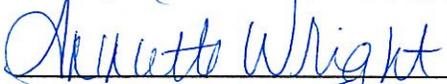
The Agency was in agreement to defer this matter to the next agenda.

In other New Business, the Agency requested monthly meetings on the third Thursday of every month at 9:00 am with Jason Lane informing that he would provide a monthly update on the status of all LRA properties and that such property updates would be a standing agenda item.

There being no further business to come before the Board, **MOTION** by James Swiger, **SECONDED** by Jason Lane for adjournment. **MOTION APPROVED UNANIMOUSLY.**



Chairman or Vice Chairman



Annette Wright, City Clerk



Date