

Clarksburg Sanitary Board
Regular Meeting
June 10, 2025

The Regular meeting of the Clarksburg Sanitary Board was held on Tuesday, June 10, 2025, at 3:30 P.M. at the Clarksburg Municipal Building, 2nd Floor, City Council Chambers, 222 West Main Street, Clarksburg, West Virginia, with Tiffany Fell, Chairman.

MEMBERS PRESENT:

Tiffany Fell, Chairman
Frank Ferrari, Board Member

ALSO PRESENT:

Tim Stranko, Sanitary Board Attorney
Drew Eddy, Superintendent – WWTP
Anthony Urgo, The Thrasher Group
Jason Lane, City Engineer
Kelly Cross, Recording Secretary
Will Hyman, City Council Representative

ABSENT:

With roll call taken upon arrival, Tiffany Fell, Chairman, called the meeting to order.

MOTION to APPROVE MAY 13, 2025, MINUTES from the Regular Meeting and **MAY 30, 2025, MINUTES** from the Special Meeting was made by Frank Ferrari and **SECONDED** by Tiffany Fell and **UNANIMOUSLY APPROVED.**

SANITARY BOARD/MS4: PETITIONS, COMMUNICATIONS AND PUBLIC HEARINGS:

DISCUSSIONS/UPDATES:

LTCP PHASE V-A (T20-11065)

- The fifth construction progress meeting for the project will be held this Thursday (June 12th) at the project field office.
- The contractor has made it up to the entrance for McDonald's on Pike Street and will continue working towards the wye intersection for Pike and Main.
- The Contractor has provided costs for repairing the hole/void at the triangle intersection. The cost is extremely high, and we are negotiating with them to get it lower. Approximately \$60,000 of flowable fill was used to file the hole and we are working with WVDOH to share some of that cost.
- Between the end of last week and over the weekend, three voids were discovered on Pike and Main Streets. These voids are not near anywhere where our Contractor has disturbed.

WVDOH has requested these voids be repaired as quickly as possible. Independent has provided a quote for \$25,000 to fix the two holes which need immediate attention.

- The voids Pike Street are both located by the VFW. One void is under the sewer lateral connection for the VFW. The other void is caused by sediment washing out into the ground below, potentially into an existing pipe.
- The void on Main Street is in front of Mountain State Law appears to be caused by a deteriorated 4" CMP storm line. This line will need replaced with plastic pipes and it will involve digging under the sidewalk and replacing the deteriorated pipe.
- Pay Application #4 from the Contractor will be presented today.
 - Pay Application #4 includes sanitary and storm sewer work between Wendy's and McDonald's on Pike Street.
 - Pay App #4 totals \$526,882.50.

LTCP PHASE V-B (T20-11082)

- Anthony reviewed 60% of plans with Drew and addressed comments from that review. We are working with our other divisions on MEP and structural drawings to be included in the next plan review.

RT. 19 SEWER ISSUE (020-10146)

- Resubmitted to IJDC today and will be on the next agenda for review.

ARLINGTON SEWER EXTENSION (020-10146)

- Contract 1 – USACE Funded / Arlington
 - At USACE for review. Anticipating additional review comments at the end of this month.
 - We still need to hire a ROW Agent to assist in the acquisition of sixty-seven easements.
- Contract 2 – WVDEP Funded / Gore & Edgewood
 - Still working on finalizing Rt. 19 Sewer issue before design is finalized.

GORE SEWER EXTENSION (T20-11234)

- Submitting a preliminary engineering report to IJDC by July 10th for review.
 - After review and approval at IJDC, we will send the PER to USACE to be considered for grant funding.

THRASHER INVOICE NOTES

- T20-11065 – LTCP Phase V-A – \$25,649.50.

- Engineering During Construction and RPR Services.

ITEMS FOR CONSIDERATION:

CONSIDERATION TO APPROVE PAY APPLICATION #4 FOR LTCP PHASE V-A

MOTION to APPROVE Pay Application #4 for LTCP Phase V-A in the amount of \$526,882.50 was made by Frank Ferrari and **SECONDED** by Tiffany Fell and **UNANIMOUSLY APPROVED**.

CONSIDERATION TO APPROVE THRASHER INVOICE FOR LTCP PHASE V-A

MOTION to APPROVE THRASHER INVOICE FOR LTCP PHASE V-A in the amount of \$37,649.50 was made by Frank Ferrari and **SECONDED** by Tiffany Fell and **UNANIMOUSLY APPROVED**.

CONSIDERATION TO APPROVE THRASHER MASTER SERVICE AGREEMENT FOR TASK ORDER WORK

Mr. Ferrell explained that the Master Service Agreement is for any work that Thrasher does outside of the projects scheduled.

MOTION to APPROVE to adopt THRASHER MASTER SERVICE AGREEMENT FOR TASK ORDER WORK was made by Frank Ferrari and **SECONDED** by Tiffany Fell and **UNANIMOUSLY APPROVED**.

CONSIDERATION TO APPROVE THRASHER TASK ORDER #1 – GIS DATABASE UPDATE AND MAINTAIN

MOTION to APPROVE THRASHER TASK ORDER #1 – GIS DATABASE UPDATE AND MAINTAIN was made by Frank Ferrari and **SECONDED** by Tiffany Fell and **UNANIMOUSLY APPROVED**.

CONSIDERATION TO APPROVE RESOLUTION OF JOB TITLES AND BASE PAY SCHEDULES FOR THE SANITARY BOARD EMPLOYEES FOR FY 2025-2026

MOTION to APPROVE RESOLUTION OF JOB TITLES AND BASE PAY SCHEDULES FOR THE SANITARY BOARD EMPLOYEES FOR FY 2025-2026 was made by Frank Ferrari and **SECONDED** by Tiffany Fell and **UNANIMOUSLY APPROVED**.

CONSIDERATION OF APPROVAL OF SB REVENUE FUND BUDGET FOR FY 2025-2026

MOTION to APPROVE OF SB REVENUE FUND BUDGET FOR FY 2025-2026 in the amount of \$7,719,550.00 was made by Frank Ferrari and **SECONDED** by Tiffany Fell and **UNANIMOUSLY APPROVED**.

Mr. Ferrari asked how much the gate fee was, Mr. Eddy stated that our fee was \$20.00. Capital Outlay has two crew trucks to purchase and another Mack dump truck. Chemical costs will significantly increase due to tariffs.

CONSIDERATION OF APPROVAL OF R&R FUND BUDGET FOR FY 2025-2026

MOTION to APPROVE R&R FUND BUDGET FOR FY 2025-2026 in the amount of \$1,393,000.00 was made by Frank Ferrari and **SECONDED** by Tiffany Fell and **UNANIMOUSLY APPROVED.**

REPORTS:

Tiffany Fell, Chairman: No report.

Mr. Ferrari, Board Member: No report.

Kim Karakiozis, Treasurer: Report is attached.

Drew Eddy, Supt. W.W.T.P: Mr. Eddy stated the DEP will be at the plant on June 11th to do the 2-year inspection. Mr. Eddy's report is attached.

Larry Yoders, Superintendent Public Works: No report.

Tim Stranko, Sanitary Board Attorney: Mr. Stranko stated that we have approved the Summit Park acquisition, and we are going to meet with Summit Park on the 16th at 4pm.

The NPDES Permit appeal has been filed and we are now in negotiations with the permanent writer and the general counsel of the DEP to try to settle the case.

Fluoride issue - the initial take from the Steptoe & Johnson consultant is that testing results are positive meaning that the stream has the capacity to handle the fluoride and we would not need to take it out. The strategy is that we are going to submit that data to get a permit modification so that we can get that fluoride treatment problem out of our permit.

GIS database will be hosted at the Thrasher server. The Water Board database will be generated into our database and our database will be generated into their database.

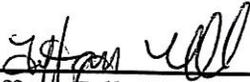
Dan Ferrell, The Thrasher Group: Nothing further.

Anthony Urgo, The Thrasher Group: Nothing further.

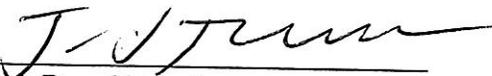
Jason Lane, City Engineer: No report.

Will Hyman, Councilman: No report.

There being no further business to come before the Board, **MOTION** by Frank Ferrari, **SECONDED** by Tiffany Fell and **UNANIMOUSLY APPROVED** for adjournment of the meeting.



Tiffany Fell, Chairman



Frank Ferrari, Board Member

Approved