

PARKING AUTHORITY
MAY 22, 2025

The Clarksburg Parking Authority met on Thursday May 22, 2025, at 11:30 a.m. in the City of Clarksburg Council Chambers, Clarksburg Municipal Building, 222 W. Main Street, Clarksburg.

MEMBERS PRESENT: Michael Maunz, Chairperson
 Jeff Thompson , Vice-Chairperson
 Michael Audia

ALSO PRESENT: Tiffany Fell, City Manager
 James DeMaria, Superintendent, Public Works
 Cherie Greathouse, Asst. Finance Director
 Mark Kiddy, Chief of Police
 Richard Marsh, City Attorney
 Steve Pulice, Community Planning and Admin. Project Mgr.
 Dr. Shana Nicholson, Dir. Of Grant Programs/Community Development
 Jason Lane, Project Manager
 Paula Hardman, Recording Secretary

ALSO PRESENT: Larry Malcomb
 Mr. Nardella

The meeting was called to order with roll call recorded upon arrival.

MOTION by Michael Audia, **SECONDED** by Jeff Thompson to approve minutes of January 16, 2025, meeting. **MOTION APPROVED UNANIMOUSLY.**

PUBLIC COMMENTS: NONE

UNFINISHED BUSINESS: NONE

NEW BUSINESS:

A. DISCUSSION/CONSIDERATION OF AGREEMENT WITH NARDELLA PROPERTIES FOR OFF-STREET PARKING FOR RESIDENTS OF THE N 6TH STREET APARTMENTS.

B. DISCUSSION/CONSIDERATION OF AGREEMENT WITH HEALTH ACCESS FOR PARKING FOR THEIR CLIENTS OF THE 489 WASHINGTON AVE. CLINIC.

Discussion of both agenda items A & B took place at this time, with Jason Lane updating the Authority on the apartments and the need for off-street parking. He also discussed a temporary agreement to utilize 10-12 parking spaces for 6 months.

Mr. Nardella invited the Authority to stop and look at the work he has put in the apartments and all the upgrades he has made.

A discussion took place at this time with regard to Mr. Thompson inquiring to an active lease with Mr. Marsh responding that there is no current lease with Pierpont, only a lease with the State of West Virginia for the benefit of Fairmont State. A brief discussion ensued. An email from Mr. Josh Brown of Health Access was also discussed, requesting to lease 12 parking spaces.

NO ACTION TAKEN AT THIS TIME ON AGENDA ITEMS A & B.

C. CONSIDERATION OF APPROVAL OF BID FOR FINANCING MVB BANK 5-YEAR TERM 5.99% INTEREST RATE- ANNUAL PAYMENTS OF \$9,045.60

Concluding discussion, **MOTION** made, **SECONDED**, and **APPROVED UNANIMOUSLY** for bid from MVB Bank.

D. CONSIDERATION OF RESOLUTION ESTABLISHING SALARIES OR COMPENSATION FOR EMPLOYEES OF THE OFF-STREET PARKING AUTHORITY FOR FY 2025-2026

Concluding discussion, **MOTION** by Michael Audia, **SECONDED**, by Jeff Thompson, for resolution establishing salaries or compensation for employees of the City of Clarksburg Off-Street Parking Authority for fiscal year 2025-2026. **MOTION APPROVED UNANIMOUSLY.**

E. CONSIDERATION OF APPROVAL OF BUDGET FOR PARKING AUTHORITY REVENUE FUND FOR FY 2025-2026 IN THE AMOUNT OF \$114,290.

Concluding discussion, **MOTION** by Jeff Thompson **SECONDED**, by Michael Audia for the Parking Authority Revenue fund budget for Fiscal Year 2025-2026 in the amount of \$114,290. **MOTION APPROVED UNANIMOUSLY.**

F. CONSIDERATION OF APPROVAL OF BUDGET FOR PARKING AUTHORITY R&R FUND FOR FY 2025-2026 IN THE AMOUNT OF \$5,150.

Concluding discussion, **MOTION made, SECONDED, and APPROVED UNANIMOUSLY** for the Parking Authority R&R Fund for Fiscal Year 2025-2026 in the amount of \$5,150.

ANNOUNCEMENTS: Ch. Kiddy announced at this time that he wanted monthly parking at Jackson Square and the parking garage, along with adding decals to the autos to identify monthly parkers. A brief discussion ensued.

With no further business to come before the Commission, **MOTION MADE, SECONDED AND APPROVED UNANIMOUSLY FOR ADJOURNMENT.**

Paula Hardman
PAULA HARDMAN
RECORDING SECRETARY

Della F. Oley
CHAIRMAN (OR) VICE CHAIRMAN
6-13-25
DATE