

## PLANNING AND ZONING COMMISSION

The Planning and Zoning Commission of the City of Clarksburg met in Session on **Wednesday, May 21, 2025** at 4:00 p.m. in Council Chambers, Clarksburg Municipal Building, 222 West Main Street, Clarksburg.

**Members Present:** J. Patrick Shaffer, Chairman  
Chris Meighen  
Kim Basnett  
Roger Baker  
Hattie Wright (via telephone)  
Michael Brown (via telephone)

**Member(s) Absent:** Timothy "Mike" Fazzini  
Chris Lane  
Gary Keith II  
Councilmember Wayne Worth  
City Manager Tiffany Fell

**Also Present:** Steve Pulice, Community Planning & Admin. Project Mgr.  
Jason Lane, Project Director  
Petitioner Matt Dakon  
Annette Wright, City Clerk

*Due to lack of a quorum on May 14, 2025, the meeting was continued to this date.*

Chairman Shaffer called the meeting to order with roll taken upon arrival.

**MOTION** by Mr. Meighen, **SECONDED** by Mr. Baker for approval of the minutes of the session held on January 8, 2025. **MOTION APPROVED UNANIMOUSLY.**

**UNFINISHED BUSINESS:** None.

### **NEW BUSINESS:**

- A. Public Hearing and Consideration of a Petition filed by Matt Dakon of Dakon Development LLC requesting the rezoning of property located on Baltimore Avenue and B Street from its currently zoned R-4 status to an I-1 status**

Chairman Shaffer declared the public hearing open with the following individual(s) appearing therefor:

Petitioner Matt Dakon – informed that he owns a concrete company and that he purchased the above-referenced property to utilize as a "lay down" lot and that the property would not be used for a place of business but rather mainly storage for equipment.

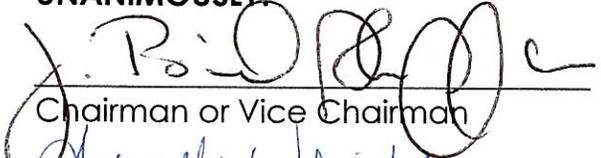
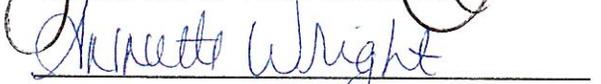
There being no one else wishing to speak, Chairman Shaffer closed the public hearing.

Reporting on behalf of the Investigating Committee, Chairman Shaffer informed that he looked at the property and he did not see any concerns with the request. Mr. Lane stated that the Code Department had no objections to the request and that Mr. Dakon was aware that it was his responsibility to relocate the sewer line should he build upon the same. Concluding discussion, **MOTION** by Mr. Meighen, **SECONDED** by Mr. Baker to recommend the approval of the above-referenced rezoning request to City Council. **MOTION APPROVED UNANIMOUSLY.**

**B. Discussion regarding the housing/maintaining of storage containers and, if permitted, the zoning requirement therefor**

Mr. Lane stated that his office has received calls concerning the placement of storage containers as a storage building and that our current ordinances do not address this matter. Concluding brief discussion, Chairman Shaffer requested that Mr. Lane keep the Commission apprised of this matter should the same be addressed by City Council.

There being no further business to come before the Commission, **MOTION** by Mr. Baker, **SECONDED** by Mr. Meighen for adjournment. **MOTION APPROVED UNANIMOUSLY.**

  
\_\_\_\_\_  
Chairman or Vice Chairman  
  
\_\_\_\_\_  
Annette Wright, City Clerk

7/9/2025  
Date