

PLANNING AND ZONING COMMISSION

The Planning and Zoning Commission of the City of Clarksburg met in Session on **Wednesday, May 10, 2023** at 4:00 p.m. in Council Chambers, Clarksburg Municipal Building, 222 West Main Street, Clarksburg.

Members Present: J. Patrick Shaffer, Chairman
Dortha Parsons
Chris Meighen
F. Lee West
Timothy "Mike" Fazzini
Chris Lane
Marc Jackson
Steve Pulice, Interim City Manager
Wayne Worth, Council Representative

Member(s) Absent: C. David McMunn
Michael Brown

Also Present: Richard Marsh, City Attorney
Ashley Carr, Code Department
John Whitmore, Economic Development Director
Annette Wright, City Clerk

Chairman Shaffer called the meeting to order with roll taken by the City Clerk upon arrival.

MOTION by Mr. West, **SECONDED** by Mr. Fazzini for approval of the minutes of the session held on April 12, 2023. **MOTION APPROVED UNANIMOUSLY.**

UNFINISHED BUSINESS: NONE.

NEW BUSINESS:

A. CONSIDERATION OF THE ADMINISTRATION'S REQUEST TO AMEND SECTION 1335.10 OF THE PLANNING AND ZONING CODE TO ALLOW FOR GRAVEL PAVING AREAS IN CERTAIN CIRCUMSTANCES

Mr. Whitmore explained that the Administration is recommending that the vehicles that are moved infrequently be permitted the use of gravel for the parking area therefor for vehicles such as recreational etc. with Mr. Lane pointing out that it may be difficult to determine what is considered "frequent" or "infrequent" use. Mr. Whitmore explained that the Commission is asking for a recommendation to be made to City Council. Concluding discussion, as well as review of the attached report (Attachment 1), **MOTION** by Mr. Fazzini, **SECONDED** by Mr. West to recommend to City Council that the above request be denied. **MOTION TO DENY CARRIED 5-4 with Mr. West, Councilmember Worth, Mr. Lane and Mr. Jackson casting the dissenting votes.**

B. CONSIDERATION OF THE ADMINISTRATION'S REQUEST TO AMEND SECTIONS 1305.01, 1327.01, 1327.02 AND 1327.08 TO DEFINE AND INCLUDE ZONING DISTRICT REQUIREMENTS FOR BREWERY, BREW PUB, DISTILLERY, MINI-DISTILLERY, MICRO-DISTILLERY, OFF-PREMISES

**CONSUMPTION ALCOHOLIC BEVERAGE SALES LAND USE, PRIVATE CLUB,
TAVERN AND WINERY LAND USES**

Mr. Whitmore referenced the attached report (Attachment 2) explaining the same and Mr. Marsh noting that such amendment would bring the language in line with State Code. Concluding discussion, **MOTION** by Interim City Manager Pulice, **SECONDED** by Mr. Jackson to recommend to City Council that the above-stated request be approved. **MOTION APPROVED UNANIMOUSLY.**

There being no further business to come before the Commission, **MOTION** by Mr. West, **SECONDED** by Councilmember Worth for adjournment. **MOTION APPROVED UNANIMOUSLY.**

Chairman or Vice Chairman

Date

Annette Wright, City Clerk