

## PLANNING AND ZONING COMMISSION

The Planning and Zoning Commission of the City of Clarksburg met in Session on **Wednesday, January 8, 2025** at 4:00 p.m. in Council Chambers, Clarksburg Municipal Building, 222 West Main Street, Clarksburg.

**Members Present:** J. Patrick Shaffer, Chairman  
Chris Meighen  
Chris Lane (via telephone)  
Roger Baker  
Hattie Wright  
Councilmember Wayne Worth

**Member(s) Absent:** Michael Brown  
Timothy "Mike" Fazzini  
Gary Keith II  
Kim Basnett  
Tiffany Fell, City Manager

**Also Present:** Jason Lane, Project Director  
Petitioners  
Richard Marsh, City Attorney  
Annette Wright, City Clerk

Chairman Shaffer called the meeting to order with roll taken upon arrival.

**MOTION** by Councilmember Worth, **SECONDED** by Mr. Meighen for approval of the minutes of the session held on October 9, 2024. **MOTION APPROVED UNANIMOUSLY.**

**UNFINISHED BUSINESS:** None.

**NEW BUSINESS:**

**A. Consideration of a petition filed by Betty Gulas requesting the combination of lots or parcels of land situate on Thorn Street**

Attorney Kevin Watson, appearing on behalf of his client, Betty Gulas, informed that Ms. Gulas wished to combine her seven (7) parcels into one (1) lot. Chairman Shaffer called for the report of the Investigating Committee with Mr. Meighen informing that the petition was good with City Attorney Marsh confirming that the City had no concerns with the request. **MOTION** by Mr. Meighen, **SECONDED** by Mr. Baker for approval of the above-captioned lot combination petition. **MOTION APPROVED UNANIMOUSLY.**

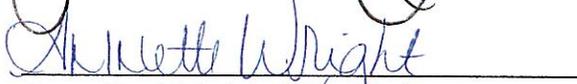
**B. Consideration of a petition filed by Robert Metheny requesting the subdivision of lots or parcels of land situate on Franklin Avenue**

Mr. Baker, reporting on behalf of the Investigating Committee, stated that he did not see any concerns with the request with Mr. Lane confirming the same. **MOTION** by Mr. Baker, **SECONDED** by Councilmember Worth for approval of the above-captioned subdivision petition. **MOTION APPROVED UNANIMOUSLY.**

There being no further business to come before the Commission, **MOTION** by Councilmember Worth, **SECONDED** by Mr. Baker for adjournment. **MOTION APPROVED UNANIMOUSLY.**

  
\_\_\_\_\_  
Chairman or Vice Chairman

5/21/2025  
Date

  
\_\_\_\_\_  
Annette Wright, City Clerk