

JULY 17, 2025

The Clarksburg City Council met in CONFERENCE (WORK) SESSION on Thursday, July 17, 2025 at 4:30 p.m. at the Clarksburg Municipal Building – Council Chambers, 222 West Main Street, Clarksburg, West Virginia, with Mayor Malfregeot presiding.

PRESENT:

Councilmember Ryan Deems
Councilmember Martin Howe
Councilmember Will Hyman
Councilmember Marc Jackson
Councilmember Wayne Worth
Vice Mayor Jerry Ruffe (via telephone)
Mayor Jim Malfregeot

ALSO PRESENT:

Tiffany Fell, City Manager
Richard Marsh, City Attorney
Annette Wright, City Clerk

1) **Roll Call**

2) **Land Reuse Agency (Presentation)** – City Manager Fell presented a PowerPoint presentation providing an overview of what the Land Reuse Agency is, its purpose, powers and capabilities, as well as the benefits provided such as neighborhood stabilization, property value protection, economic development, public safety improvements, community amenities and increased tax revenue. City Manager Fell explained the tax sale process and the Build WV legislation developed for residential properties.

3) **Discussion with Board of Education regarding the following properties located in the City: Hite Field, W1 Middle School and Northview Elementary School** – City Manager Fell informed that the City would like for the Board to consider a partnership proposal for the property redevelopment of the above-referenced properties rather than allowing the structures to remain vacant. City Manager Fell stated that the properties could be transferred to the Land Reuse Agency for development, marketing, etc. and that the Board of Education could have restrictions put in the agreement including the property reverting back to the Board should nothing be done therewith. City Manager Fell stated that a price could be placed in the agreement should the LRA sell the properties and that said proceeds would go to the Board. Concluding discussion, both Council and the Board were in agreement to meet again on Thursday, July 31st, to discuss this matter further.

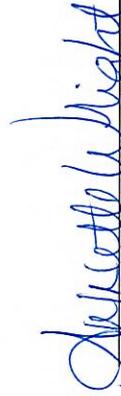
Meeting adjourned.



James L. Malfregeot, Mayor

Jerry Ruffe, Vice Mayor

APPROVED: August 7, 2025



Annette Wright, City Clerk

JULY 17, 2025

The Clarksburg City Council met in REGULAR SESSION on Thursday, July 17, 2025 at 6:00 p.m. at the Clarksburg Municipal Building – Council Chambers, 222 West Main Street, Clarksburg, West Virginia, with Mayor Malfregeot presiding.

PRESENT:

Councilmember Ryan Deems
Councilmember Martin Howe
Councilmember Will Hyman
Councilmember Marc Jackson
Councilmember Wayne Worth
Vice Mayor Jerry Riffle (via telephone)
Mayor James Malfregeot

ALSO PRESENT:

Tiffany Fell, City Manager
Richard Marsh, City Attorney
Annette Wright, City Clerk

- 1) Roll Call
- 2) Prayer & Pledge – given by Councilmember Worth
- 3) **Motion** by Councilmember Hyman, **Seconded** by Councilmember Deems for approval of the minutes of the regular session of Council held on June 26, 2025. **Motion Approved Unanimously.**

Motion by Councilmember Hyman, **Seconded** by Councilmember Howe for approval of the minutes of the special session of Council held on July 10, 2025. **Motion Approved Unanimously.**

- 4) Petitions, Communications, and Public Hearings:

Debra Varner, Esquire – appeared before Council concerning her client's rezoning application (V&S Land LLC). Attorney Varner informed that her client wishes to rezone certain property adjacent to Stoneybrook Road from a R-1 to B-2 noting the various businesses in said vicinity. Attorney Varner commented that said rezoning would not adversely affect public safety or the integrity of the neighborhood. Further, Attorney Varner noted the culvert concerns that need to be addressed on said property.

Christopher Scott – expressed his opposition to the proposed rezoning request opining that such rezoning would increase traffic and that the proposed use of the property is unknown.

- 5) City Manager's Report:

City Manager's Report
July 17th, 2025
Submitted by Tiffany Fell

City Parks

Veterans Memorial Park (VA Park)

- **Water Slide Repair:** The slide motor failed during the final week of June. Although the estimated downtime was 8-10 days, the Parks team resolved the issue within 5 days thanks to extended work hours.
- **Pool Attendance:** Ideal weather has led to strong attendance, averaging 345 patrons daily.
- **Staffing & Operations:** Maintenance staffing has been limited due to vacation schedules. However, crews from both VA Park and Clarksburg

City Park (CCP) have collaborated effectively to cover daily operations and special events, including rentals and concerts.

- Pickleball Court Lighting: Lights are operational Wednesday through Saturday from 8:30 PM to 10:00 PM. Usage beyond that time has resulted in some damage (e.g., gates affected by unauthorized skateboarders), though repairs were completed promptly.
- Security Measures: Upgraded lighting and 24-hour surveillance cameras at the pool and concessions have significantly improved after-hours security and incident response.
- Weather Alert System: The newly implemented I-Strike system has already proven valuable, offering reliable lightning detection and "all clear" alerts. This has improved safety protocols and streamlined pool closures for staff.
- Pool Operations: The pool remains open seven days a week, weather permitting.

Clarksburg Amphitheater

- Free Events:
 - July 19: Dave Matthews Tribute Band (Music in the Park Series) – THIS SATURDAY
 - August 2: Byron "6-6" Cooper, John Henry Band, and Flight 66
- Ticketed Events:
 - June 20: Oliver Anthony Music with the Davisson Brothers Band – 1,800 tickets sold.
 - June 26: Uncle Kracker – 1,400 tickets sold.
 - July 24: Gavin Adcock – Sold Out
- Acknowledgment: Thank you to all who continue to support live music and community events at the Clarksburg Amphitheater.

Clarksburg City Park (CCP)

- Field Usage: Loria Field is currently in use by both Legion Ball and Older Pony teams for practice and games.
- Equipment Maintenance: The skid steer was out of service for over a week due to hydraulic issues related to carnival cleanup. It is now fully operational.
- League Updates: Pony League has concluded its season. Staff will begin preparing fields for upcoming fall ball activities.
- Groundskeeping: The CCP maintenance team—both full-time and part-time—has done an outstanding job. The park, along with neighborhood green spaces, is in excellent condition.

Code Enforcement/Projects

- Condemnation/Demo
 - 3 demo contracts continuing
 - **Reviewing submitted invoices**
- Grant work
 - Agreement received for Rail Trail with County
 - Compiling paperwork for Demo Grant
 - Looking in to future grant opportunities
- Sanitary Board
 - Board Meeting
 - Progress meeting concerning Main St and Pike St Project
- Meetings
 - Council
 - Internal Staff meetings
 - Progress meeting with Hope, CWB, and us for Pike and Main Projects
 - LRA Property reviews
 - Parking Authority
 - Traffic Commission

Code Officers

- General Code
 - Building Permit – 91
 - Total Job Cost - \$1,264,639.02
 - Fees Collected - \$15,074
 - Notice of Violations – 316
 - Citations – 21
 - Municipal Court Cases - 0
 - Condemnation Orders – 8
 - Boarding and Securing Orders – 18
 - Demolition Orders - 1
 - CAD Complaints – 0
 - Residential Construction Inspections – 42
 - Commercial Inspections - 1
- Other
 - All Inspectors – Keeping Daily Logs / Reviewed Each Week.
 - All Vacant / Condemned Properties Checked Weekly.
 - Ongoing inspections of Hope Gas Training facility
 - 2 MS4 Inspections
 - Fire Marshal's training
 - Removed 18illegal signs
 - 3 vehicles tagged
 - More NOVs In-Process.
 - 2 FOIA Request

Finance Department

June Collections

- B&O Taxes \$319,042.29
- Hotel Tax \$33,867.05
- License Fees & Penalties \$20,916.01
- Police Citations - \$6,301.66
- Dog Tax from Assessor \$24.30
- Use & Occupancy Fees \$330
- Building Permit Fees \$13,350
- Miscellaneous Permit Fees \$0
- Compost Center Fees \$876
- Payment Agreements \$1,228.50
- Late Payment Penalty \$887.76
- Vacant Property Registration Fees \$25
- Grass/Weeds/Garbage Removal - \$800
- BOCA Fines - \$0
- Board Ups - \$200
- Electrical Inspection Fees - \$0
- Fire Service Fees - \$33,092.31
- Fire Service Fee Lien Payments - \$306
- Planning Commission Fees - \$0
- Sale of Accident Reports - \$1,610
- Demolition Revenue - \$0
- Burn Permit Fees - \$25
- Response & Rescue Billing - \$11,950
- Fingerprinting - \$40
- Animal Control Trap Fee - \$0
- Donations \$0
- Michael Yost was promoted to Payroll & Benefits Coordinator upon resignation of Tiffany Myers.
- Updating Payroll information for COLA increases.
- Updating Pension information for COLA increases.
- Quarterly reporting for all grants for Q2 – 2025.

- Began preparation of Year-End reporting and financial statements for all funds.
- Began preparation of annual PSC report.
- Continued reporting and payments for Phase V-A of the Sanitary Board Long Term Control Plan to the Water Development Authority.
- Continued work with WV Infrastructure & Jobs Development Council and WV Water Development Authority with Thrasher Engineering on various SB projects.
- Finalized annual renewal of Property & Liability Insurance with WVCorp and Worker's Compensation with Encova through Assured Partners.
- Prepared response to information request from Bearing Advisors for possible employee benefits.
- Parking Pay Stations were installed in Jackson Square and in the Hewes Ave Parking Garage – we are working with FlowBird on the reporting process.
- Preparing RFP for Banking Services to be advertised in late July/early August

Fire Department

CFD Calls by NFIRS Category

CFD Calls by NFIRS Category	Fire
Overpressure / Explosion (no fire) Rescue/EMS	1
Hazardous Condition (no fire) Service Call	196
Cancelled / Good Intent	11
False Alarm / False Call	9
Severe Weather	39
	15
	8

Total incident numbers: 285

Grants & Community Development

Support of Current Initiatives and Funding Opportunities

- Conducted presentation/training webinar at the request of GSA OSBDU. Requested work session meeting with HCBOE for consideration of WI, North View and Hite Field. (July 17-tenative)
- Attended ribbon cutting for HEF/Agama opening.
- Completed desk audit for AFG Funding and all clear.
- Submitted CDS requests for Police and Fire (Council Approved). Notified that both were approved by Senator Capito for review by Committee.
- Worked with Planning and Finance to identify all federal contract awards for B&O tax collection updates within City Limits- 160 letters were sent out this month. (Checks are being received).
- Received "Notice to Proceed" for Fire Department CDS 2024 Award.
- Worked with Chief and DC to complete Action Plan and sole source approvals from Council. Received guidance on budget allocation modifications from CO. (In Progress).
- Attended developer event and connected developer with broker for downtown purchase(s).
- Country Kitchen and Frog Coffee will begin development in June 2026. Structural engineering report in progress. Vendors have decided to delay opening until Spring 2026 due to downtown construction and niche business model. Funding has been secured for the entire rehabilitation project.
- Continue to discuss internship and growth opportunities with Pierpont.
- Established an internship program with Salem University. Further discussions about partnership opportunities for growth of programs and support continue.
- Met with interested developer for two buildings downtown. Follow up meeting scheduled for the second week of July.

- Worked with Linden Grade School developer for clean out and donations for Waldo project.
- Filed quarterly reports for WV First Foundation Grant Award. Supported review of applicants for Outreach Liaison and Social Worker positions.
- Met with local business owner to discuss TIF District, funding opportunities, and other issues (i.e. parking, noise, incentives, business development for vacant space). Provided resources and will continue to support growth and development.
- Supported Community BBQ at Monticello Park.
- Completed environmental review for Kelly Miller Building grant.
- Met with State representatives regarding efforts for downtown revitalization.
- Met with healthcare organization Board of Governors interested in expansion and toured several buildings downtown.
- Continued development of several projects to support revitalization of downtown and further community support initiatives.

Meetings & Updates

- Worked with Public Works for LRA property issues and quotes.
- Coordinated efforts between businesses and internship opportunities.
- Redevelopment of the City website continues.
- Continuing to identify needs lists from each department to provide ongoing support.
- Met with federal liaison regarding ongoing initiatives in downtown.
- Continued efforts on drafts of Community Engagement Plan, Beautification Plan, Social Services Plan, and Cultural and Arts Designations.

Imminent

- Updates for Council regarding awards and funding.
- Continue working to identify funding and to support active projects.
- Continue working with community to engage and support community initiatives.
- Continue to support Department Directors in funding identification, requests, and management of funding projects.
- Continue to support the advancement of City of Clarksburg's growth and development.

New Submissions

Submitted two CDS funding proposals (Police & Fire)- notified that both have been approved for full committee approval by Senator Capito.

Current Active List

- Assistance to Firefighters (Competitive)- SCBAs- First draw received. Desktop audit complete and passed.
- DOJ Cops (Competitive)- Ebike- Awaiting county documentation for draw and close out of this grant.
- DOJ Cops (Competitive)- Staffing- reports filed – unable to spend due to staffing.
- Splashpad Grant (Competitive)- All documentation has been forwarded to Governor's office and notice to proceed anticipated in October (25).
- USDA (Competitive)- Tubgrinder delivered, draw and progress report submitted, Outreach partnerships established and will complete outreach in the spring (weather). Reached out to WVU and awaiting scheduling for outreach.
- DLAP Demo (Competitive) - demolition and reports in good standing.- Jason Lane coordinating demos and documentation. Awaiting next award notification.
- WV DOT- Glen Elk Sidewalk (Competitive) - Received approval to reallocate funding to the Rail Trail Grant.

- Motocross Bicycle Grant- (Competitive) Project site relocation recommended by CO. Awaiting response and approval for next steps. Reached out to HCBOE to discuss relocation.
 - Rail Trail- Jason Lane- In progress
 - Demolition Grant Round II (Competitive) - Submitted- notice anticipated 5/2025
 - WV BRICS -Code Training (Competitive)- Received notification for resubmission request. Grant submitted by prior personnel does not align with project narrative. ("Request deemed grossly disproportionate with narrative and professional standards.") Addressed narrative and budget for grant submission to be cohesive with requirements. Preliminary award of 84,600 as approved by council. Submitted budget narrative and justification to FEMA. Awaiting next steps.
 - Cybersecurity Grant-(Competitive) Awaiting final approval for notice to proceed on Change of Scope- Followed up via email 2/10
 - Cybersecurity Round II (Competitive)– Submitted- notice anticipated 3/2025
 - HCEDA Phase I- Received. Environmental testing initiated 2/11. Environmental testing completed 2/28).
 - WV First- Partnership with Resco (competitive)- Revision Submitted.
 - WV First- Community Outreach (Competitive)- Revision Submitted.
 - WV Hazmat Spillage- Draw submitted- closed by Finance
- CDS Awards from 2024
- CDS HUD FD- Completed Action Plan. Received Council sole source approval. Received Notice to Proceed. Requested reallocation of funds. Awaiting approval.
- CDS HUD Sidewalks- Working with CO for Acceptance and Action Plan approval.
- CDS Cops – Funding received. Initiated request to utilize remaining funds. Quarterly reports completed.
- CDS Requests Awaiting Final Budget Approval from 2025- All CDS 2025 have been formally cancelled by Executive Order
- Commerce- Police- (Equipment-Cruisers) - 345- Capito & Manchin- Awaiting Budget Approval
- AG FDA- Fire- ATV-Boats (Match Removed)- 84- Manchin- Rural Committee Approval- Awaiting Budget Approval
- Labor HHS- Fire - Cancer Screening and Exhaust Systems- 266- Manchin- Awaiting Budget Approval
- Homeland- Code- Training- 100- Manchin- Died in Committee
- CDS List for 2026 Requests
- 350k for Police Range Training Center and Upgrades
- 250k for Fire Department Equipment, gear, training, and wellness program
- Foundation and Grant Request Efforts
- Memorial Statues
 - Code Training and Equipment
 - Arts and Cultural District
 - Beautification Efforts
 - Historic Building Restoration and Revitalization
 - Healthy Community Initiatives
 - Resource Hub
 - Community Development Initiatives and Projects
 - Fire- Training and Equipment
 - Police- Training and Equipment
 - RG- Programming

- Parks- Upgrades/Programming
- City- HVAC Upgrades
- PW- Vehicles, Parking garage and Equipment

Planning Report

➤ **Current Initiatives and Directive Updates**

- Worked with Finance Department list with Community Development Director to send out first wave of B&O request letters (160) for government contracting. Checks are being received. All concerned vendor issues have been addressed as received.
- Working with local developer to address Code requirements and compliance for redevelopment of condemned school.
- Continue to work with Hope Gas and Water Board regarding ongoing upgrades.
- Continue to work with finance to generate letters to address identified businesses delinquent in B&O and registration requirements.
- Met with developer regarding two historic structures for redevelopment project.
- Attended event to support redevelopment accomplishment and next phase projects for downtown project.
- Continued to work with Community Development to support major historic redevelopment projects.
- Met with community, state, and federal POCs regarding funding and redevelopment project support.
- Met with GovStack, IT, and Community Development regarding business planning and listings on the redeveloped website.
- Attended ribbon cutting for HEF/Agama.
- Supported several meetings and business information requests.
- Working with developer regarding TIF district expansion and utilization.
- Supported Finance, Fire, and Community Development with CDS Action Plan for Sidewalks and Fire Department. Approval for Fire Dept Action Plan has been received. Council has approved Sole Source.

➤ **Imminent**

- Continue to support the redevelopment of downtown.
- Continue working to identify and reconcile business registrations while supporting new business recruitment.
- Continue working with departments (i.e. Code, Community Development, Finance. etc.) to support redevelopment and revitalization initiatives.
- Continue to support the advancement of City of Clarksburg's growth and development.

Police Department

- The Clarksburg Police Dept. has responded to 2,111 calls for service in the month of June.
- Citizens are reminded that schools are on summer break, so please slow down, and pay more attention to stop signs in neighborhoods.
- Clarksburg's Night Out Against Crime will be held on Tuesday, August 5th at the Clarksburg Veteran's Park.

Public Works Department

Street

- Damage from storms on June 6 and 8, with numerous flooding issues.
- Trees down across the area on Stoneybrook and Stealey Ave from storms on June 6th and 8th, 2025.
- Assisted Library on numerous occasions during their cleanup efforts from the roof issue.
- Removed and released 4 groundhogs from the Waldomore.

- Had a tree removed on Verdun with a contractor that was in danger of falling and hitting a house.
 - Assisted contractor from their water board project when their ditch washed out on WV Ave on June 8th from heavy rain.
 - Installed numerous roll curbs thru out town due to heavy rain.
 - Set up and clean up from the city sponsored picnic on Monticello Ave.
 - Cleaned up an oil spill through North View streets to Arlington.
 - Finished planting flowers along Emily Drive on 3 different locations.
 - Ran sweeper thru out entirety of Emily Drive.
 - Set up and clean up for a block party on Baltimore Ave on Saturday June 14.
 - Cleaned up drainage ditch on Stoneybrook Road that had a fallen tree in it.
 - Cleaned and cut up 3 massive trees that fell across Winding Way on June 22nd.
 - Cleaned up 2 very large-sized homeless camps on Lowndes Hill.
 - Cut curblines throughout the downtown area.
 - Removed 3 truckloads of trash from the storage building on Monticello Ave.
 - Sweeper is running daily around town and in neighborhoods.
 - The neighborhood grass list is being cut on rotation.
 - Neighborhood patching potholes is ongoing when weather permits.
 - Flowerpots and neighborhood planters are being watered and maintained when needed.
 - Responded to 104 Grass work orders.
 - Picked up 5 trash related work orders.
 - Secured 1 vacant properties.
 - Released 387,182 gallons of leachate water for the month.
 - Compost Site is open on Monday and Fridays.
 - Compost truck is running daily neighborhood routes.
 - Sold 16,500 pounds of processed compost.
 - Picked up 85,900 pounds of yard waste from residents.
 - Received/processed 16,500 pounds of wood waste.
 - Ran the tub grinder on 5 separate occasions, grinding up materials that were taken in.
 - Cleaned drainage trough along Temple Terrace.
 - Trying to compact demo material and cover all debris from the last demo round.
- Building Maintenance
- Been tearing up carpet at NV and Central Fire Stations.
 - Converting lights in NV Fire to LEDs.
 - Replaced lights at Central Fire to LEDs.
 - Repaired locks on City Hall's front door.
 - Installed shelves in finance area.
- Traffic
- Blew out of Jackson Square area and cleaned bathrooms.
 - Setup generator for power outage on Joyce St stoplights.
 - Installed 1 handicap and 2 visitor signs in front of City Hall and removed from old from back of City Hall.
 - Renewed 3,230 feet of yellow paint in Stealey, WI, Glen Elk, BO, NV, Adamston, Broadway, Hewes Ave, and Clay St. sections of town.
 - Reinstalled speed bump on Buckhannon Ave.
 - Reinstalled Chestnut Hills flower sign that fell.
 - Cut a tree on Frum St. using the bucket truck.
 - Installed 2 new handicap and 2 new 15 min loading signs.
 - Made and installed 9 reserved signs for parking garage.
 - Made and installed 10 new NTM signs.
 - Fixed 2 parking meter poles hit on Main St.

- Repaired 3 traffic light issues.
- Repaired 9 stop signs that were hit and knocked over.
- Fixed a downed police camera around town.
- Set up and cleaned up 1 private event at Jackson Square.
- Answered 15 after hours pages.
- Took in over 1,567 phone calls.

Robinson Grand Performing Arts

- July 3. Wheeling Symphony Rehearsal
- (July 3 will also be a back up for the Wheeling Symphony performance if there are weather issues at The Amp).
- Week of July 7. Floor cleaning and staircase tread repairs
- Week of July 14. HVAC maintenance and seat repairs
- July 22. Private photo shoot
- July 25. Twitty & Lynn Concert
- July 26. Washington Irving High School 45th reunion
- July 28-31. Missoula Children's Theatre Rehearsals
- July 29. Private photo shoot
- Aug 1. Missoula Children's Theatre performance

Sewer/Sanitary Department

- Checked all Lift Stations. Mowed grass around all the lift stations.
- Responded to 20 Sewer Calls.
- Numerous Miss Utilities calls.
- Repaired the W Woodland Ave Concrete ditch line and sidewalk.
- Repaired 1101 VanBuren landscape.
- 168 Magnolia Ave. Repaired Storm Line.
- Flagged for Thrasher to run camera on W. Pike Street.
- Repair 1101 N 14th St Landscape.
- N 24th St & Henderson ext replaced two catch basins.
- Repaired 214 Virginia Ave Lateral.
- Repaired Main line at Oak & Main Street.
- Used Vac Truck to help Contractor dig down for sinkhole on Pike Street.
- Used Vac Truck to help Contractor dig down for sinkhole on Main St & 3rd St.
- Cleaned out in front of culvert at Armory Lift Station.
- Cleaned out ditch line at 114 Winding Way.
- Ran Camera in line at Modoc Alley and 2nd Street.
- Repaired Mainline at 6th Street and Pike Street.
- Repaired Mainline at 14th Street.
- Ran Vac Truck in manhole at Modoc and 2nd Street.
- Repaired the Storm line in front of Mcdonalds.
- Replaced Catch Basin at 234 ½ Park Blvd.
- Repaired Mainline at 404 Hart Street.
- Ran Camera down mainline and lateral on Traders Alley.
- Repaired the mainline at Joyce & Pike Street.
- Cleaned out ditch line and concrete at Virginia Ave.
- Replaced tap at 303 Bridge Street.
- Used Vac manhole on Baltimore Ave.
- Cleaned up Camps on 2nd Street, 408 S 7th Street, and 168 Magnolia Ave.
- Repaired Landscape at 404 Hart Street.
- Repaired Main line at S. Park & Main Street

Wastewater Treatment Plant

1. Held interviews for the new OIT Operator. New Operator is expected to start July 16th.
2. WV DEP was at the plant for 2-year inspection. The inspection went well.
3. We have begun yearly Tank Inspection.

6) Unfinished Business: None.

7) New Business:

a) **Consideration of First Reading of an Ordinance Establishing Salaries or Compensation for Municipal Officers and Employees for Fiscal Year 2025-2026 and Repealing all Inconsistent Ordinances**

Motion By: Councilmember Hyman
Seconded By: Councilmember Deems

For approval of the above-captioned ordinance on first reading. During discussion, City Manager Fell explained the following amendment noting that such would achieve what Councilmember Howe was advocating:

- \$1,200 flat increase for salary over \$70,000
- \$1,500 flat increase for salary between \$50,000-\$69,999
- \$1,800 flat increase for salary under \$50,000
- \$1.00/hour flat increase for part-time employees

Concluding discussion, **Motion Approved Unanimously.**

b) **Consideration of First Reading of an Ordinance Transferring 210 Monticello Avenue, Immediately Adjacent Property, 225 Monticello Avenue, 440 Lee Avenue, 415 High Street and Adjoining Property, Property Next to 311 Davis Street, and 213 Quincy Street From the City of Clarksburg to the Clarksburg Land Reuse Agency**

Motion By: Councilmember Hyman
Seconded By: Councilmember Jackson

To amend the above-captioned ordinance to include 213 Quincy Street. **Motion Approved Unanimously.**

Motion By: Councilmember Worth
Seconded By: Councilmember Hyman

To approve the above-captioned ordinance on first reading which now includes 213 Quincy Street. **Motion Approved Unanimously.**

c) **Consideration of First Reading of an Ordinance of the City of Clarksburg to Rezone and Reclassify Certain Property Adjacent to Stoneybrook Road from R-1 to B-2**

Motion By: Councilmember Hyman
Seconded By: Councilmember Howe

For approval of the above-captioned ordinance on first reading. During discussion, City Manager Fell informed of the significant cost for the remediation of the culvert located on said property. Project Director Jason Lane informed that the potential owner has the means to address the culvert issue and confirmed that the proposed use of the property is for a staging/lay down yard for materials for the Water Board project. Concluding discussion, **Motion Carried 6-1.**

	FOR	AGAINST
Councilmember Deems		
Councilmember Howe	✓	✓
Councilmember Hyman	✓	
Councilmember Jackson	✓	
Councilmember Worth	✓	
Vice Mayor Riffle	✓	
Mayor Malfregeot	✓	

- d) **Consideration of a Resolution of the City of Clarksburg, West Virginia, to Enter into Agreement with Mid-State Chevrolet & Buick of Sutton for Purchase of Chevrolet Service Truck**

Motion By: Councilmember Hyman
Seconded By: Councilmember Worth

For adoption of the above-captioned resolution. **Motion Approved Unanimously.**

- e) **Consideration of a Resolution to Approve Revision to the City Budget for Fiscal Year 2025-2026**

Motion By: Councilmember Hyman
Seconded By: Councilmember Deems

For adoption of the above-captioned resolution. **Motion Approved Unanimously.**

- f) Consideration of appointment to the Clarksburg-Harrison Regional Housing Authority

Motion By: Councilmember Howe
Seconded By: Councilmember Hyman

To appoint William Rota to the Clarksburg-Harrison Regional Housing Authority. **Motion Approved Unanimously.**

- 8) **Council Comments:**

With regard to the Water Board project, Councilmember Howe requested that a City point of contact be designated to keep the public apprised and commented that the City needed to be more visible in downtown to keep the businesses informed, etc. Councilmember Howe informed that he would like to review a copy of the engagement letter with Steptoe & Johnson regarding the TIF. Councilmember Worth inquired as to the downtown sidewalk grant with City Manager Fell informing that we are in the design phase now and she would look into this matter noting that the installation of fiber was being worked on, as well. City Manager Fell reminded Council of the upcoming Community BBQ scheduled for Tuesday. Councilmember Worth concurred with Councilmember Howe regarding communications to the public, etc. regarding the line replacement(s) project and the need to improve the communication with City Manager Fell stating that the same would be addressed.

There being no further business to come before Council, **Motion** by Councilmember Howe, **Seconded** by Councilmember Hyman and **Approved Unanimously** for adjournment.


Annette Wright, City Clerk



James L. Malfregeot, Mayor

Vice Mayor Jerry Riffle

APPROVED: August 7, 2025