

# CLARKSBURG POLICE CIVIL SERVICE COMMISSION

**DATE:** FRIDAY, DECEMBER 19, 2025

**TIME:** 10:00 A.M.

**PLACE:** CITY MANAGER'S CONFERENCE ROOM  
(2<sup>nd</sup> FLOOR)  
CLARKSBURG MUNICIPAL BUILDING  
222 WEST MAIN STREET  
CLARKSBURG, WV

## A G E N D A

1. CALL TO ORDER
2. APPROVAL OF MINUTES OF COMMISSION MEETING OF:  
DECEMBER 2, 2025
3. UNFINISHED BUSINESS
4. NEW BUSINESS:
  - A. CONSIDERATION OF COMPOSITE SCORES OF POLICE  
DEPARTMENT APPLICANTS AND THE CERTIFICATION OF  
THE NEWLY-ESTABLISHED ELIGIBILITY LIST
5. ADJOURNMENT

**POLICE CIVIL SERVICE COMMISSION**  
**December 2, 2025**

The Police Civil Service Commission met on Tuesday, December 2, 2025 at 1:00 p.m. in the City Manager's Conference Room, 2<sup>nd</sup> Floor, Clarksburg Municipal Building, 222 West Main Street, Clarksburg.

Members Present: Gary Keith  
Arch Benninger

Member(s) Absent: Roger Diaz

Also Present: Chief Mark Kiddy  
Annette Wright, City Clerk/Secretary

The meeting was called to order by Chairman Keith with attendance taken upon arrival.

**MOTION** by Chairman Keith, **SECONDED** by Commissioner Benninger for approval of the November 6, 2025 minutes. **MOTION APPROVED UNANIMOUSLY.**

**UNFINISHED BUSINESS:** NONE

**NEW BUSINESS:**

**A. REVIEW/CONSIDERATION OF APPLICANTS' POLYGRAPH AND PSYCHOLOGICAL EVALUATIONS**

**MOTION** by Chairman Keith, **SECONDED** by Commissioner Benninger to adjourn into Executive Session pursuant to applicable State Code and that the following persons be present: PCSC Commission, Chief Kiddy, and City Clerk Wright. **MOTION APPROVED UNANIMOUSLY.**

Following Executive Session, **MOTION** by Chairman Keith, **SECONDED** by Commissioner Benninger to reconvene into Regular Session. **MOTION APPROVED UNANIMOUSLY.**

**MOTION** by Chairman Keith, **SECONDED** by Commissioner Benninger to schedule the following applicants for interviews with the Commission: Matthew Ables, Jacob Chapman, Lucas Elliott and Robert Kelley. **MOTION APPROVED UNANIMOUSLY.**

There being no further business to come before the Commission, **MOTION** made, **SECONDED** and **APPROVED UNANIMOUSLY** for adjournment.

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Chairman or Vice Chairman or Member

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Annette Wright, City Clerk

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Approved