

APPLICATION FOR CERTIFICATE OF OCCUPANCY
PERSUANT TO ARTICLE 1309
(City of Clarksburg Codified Ordinance)

Date of Application: _____

\$50.00 Commercial

\$20.00 Residential

Print or type information		
Business Name:	_____	
Business Address:	_____	
Owners Full Name:	_____	
Tenant Name:	_____	
Sq. Footage:	_____	
Present Use:	_____	
Proposed Use:	_____	
# Stories:	# Rooms:	# Apts: _____
Basement: <input type="checkbox"/>	Existing off Street Parking: _____	

For Office Use	
Code Enforcement Official: _____	Date: _____
Fire Inspector: _____	Date: _____
Comments: _____	
Amount Paid: _____	Date Paid: _____

Note: It is unlawful to use or occupy any land or building until Certificate of Occupancy has been issued. Fee must be paid at time of application. Contact Finance Department for license and B&O tax information 624-1630. After hours emergency contact: 911