

Clarksburg Sanitary Board
Regular Meeting
June 22, 2021

The Regular meeting of the Clarksburg Sanitary Board was held on Tuesday, June 22, 2021 at 3:30 P.M. at the Clarksburg Municipal Building, 2nd Floor, City Council Chambers, 222 West Main Street, Clarksburg, West Virginia, with Harry Faulk, Chairman.

MEMBERS PRESENT:

Harry Faulk, Chairman
Mark Linville, Vice Chairman
Joseph Spatafore, Secretary

ALSO PRESENT:

Tom Brown, City Engineer
Ashley Carr, Director of Code Enforcement
Kim Karakiozis, Director of Finance
Anthony Urgo, The Thrasher Group
Drew Eddy, Interim Superintendent-WWTP
James Cann, City Attorney
Kelly Lanza, Recording Secretary
John Workman, Supt. Public Works

ABSENT:

Dan Ferrell, The Thrasher Group
James Malfregeot, City Council Representative

With roll call taken upon arrival, Harry Faulk, Chairman called the meeting to order.

MOTION to APPROVE MAY 11TH, 2021 MINUTES was made by Joseph Spatafore and **SECONDED** by Mark Linville and **UNANIMOUSLY APPROVED**.

NEW BUSINESS:

- **CONSIDERATION OF APPROVAL OF THE BUDGET REVISION #2 FOR THE REVENUE FUND FOR FY 2020-2021.**

MOTION to APPROVE the Budget Revision #2 For The Revenue Fund For FY 2020-2021 was made by Mark Linville, **SECONDED** by Joseph Spatafore and **UNANIMOUSLY APPROVED**.

- **CONSIDERATION OF APPROVAL OF THE BUDGET FOR THE REVENUE FUND FOR FY 2021-2022.**

Mr. Faulk stated that we are going to end the year with \$75,000 carryover balance to the new year. The Sanitary Fund was contributing \$300,000 to the General Fund, and is unnecessary because everything was already split. We are going to do a Rate Study to increase rates.

MOTION to APPROVE the Budget For The Revenue Fund for FY 2021-2022 was made by Mark Linville, **SECONDED** by Joseph Spatafore and **UNANIMOUSLY APPROVED**.

- **CONSIDERATION OF APPROVAL OF THE BUDGET FOR THE R&R FUND FOR FY 2021-2022.**

Mr. Faulk stated that we are going to carryover \$772,000 and we have budgeted \$425,000 for the Tolley Drive Storm Water Project, we are going to try to get the American Rescue Plan Money for that project and if it gets approved the \$425,000 will stay in the R&R Fund.

MOTION to APPROVE the Budget For The R&R Fund For FY 2021-2022 was made by Mark Linville, **SECONDED** by Joseph Spatafore and **UNANIMOUSLY APPROVED**.

- **CONSIDERATION OF APPROVAL OF SALARY & WAGE SCHEDULE FOR FY 2021-2022.**

MOTION to APPROVE the Salary & Wage Schedule for FY 2021-2022 was made by Mark Linville, **SECONDED** by Joseph Spatafore and **UNANIMOUSLY APPROVED**.

DISCUSSIONS:

- **REVIEW AND CONSIDERATION OF APPLICATION FOR PAYMENTS FOR THE PHASE IV LONG TERM CONTROL PLAN, SANITARY SYSTEM UPGRADE**

Pay Requisition includes an invoice from Thrasher for \$44,291.30 for Basic Services, Inspection and Additional Services. Also included is a bill from Breckenridge Corporation for \$295,738.70 and Glenn Johnston, Inc. for \$377,891.85 for a total payment of \$717,521.85.

MOTION to APPROVE Application for Payments for the Phase IV Long Term Control Plan, Sanitary System Upgrade was made by Mark Linville, **SECONDED** by Joseph Spatafore and **UNANIMOUSLY APPROVED**.

- **PHASE IV LONG TERM PROJECT UPDATE**

Anthony Urgo: Mr. Urgo gave the following project update:

Contract 1 – WWTP – Breckenridge

Work on screening unit has been completed

Upper crane arrived on site but the wrong hoist was delivered

- The hoist was sent back and the correct one will be delivered in 2-3 days

The influent pump has arrived and is sitting on-site, to be installed after upper crane is operational. Actuator and stem work remains. All parts have been ordered but have not arrived.

NPW work remains. The new pumps have been ordered.

Contract 2 – Storm Sewer – Glenn Johnston

Existing pipe encountered on CSX property was in poor condition

- On the upper end, cast iron pipe was encountered. The pipe has deteriorated beyond repair. It will require an additional 140' of concrete pipe to replace this section.
- On the lower end, clay pipe was encountered. The clay pipe is half full of sediment and there are signs of cracking in the top of the pipe. It will require an additional 360' of concrete pipe to replace this section.

The crew working in the Virginia/Webster/Monticello area has moved over to Sandy Blvd, below Notre Dame and under Rt 50.

The work in Stealey will kick-off after the Sandy Blvd work

- **CONSIDERATION FOR CHANGE ORDERS**

Change Order #1 on the Waste Water Plant is for the \$5,939.00 added to the contract price. Change Order #2 is in the amount of \$110,850.79, the contingency for that project was \$287,000.

MOTION to APPROVE Change Order Application for Payments for the Phase IV Long Term Control Plan, Sanitary System Upgrade was made by Mark Linville, **SECONDED** by Joseph Spatafore and **UNANIMOUSLY APPROVED**.

CONSIDERATION OF REPORTS:

Harry Faulk, Chairman: No report.

Mark Linville, Vice Chairman: No report.

Joseph Spatafore, Secretary: No report.

Kim Karakiozis, Treasurer: Ms. Karakiozis gave a brief update on the budget. The Revenue Fund has a balance of \$326,440.39 and the R & R Fund has a balance of \$781,711.77. On May 18th we received a reimbursement from DEP for \$266,324.56 for pay application 03 for Breckenridge and Thrasher. On May 27, 2021, we received a reimbursement from DEP for \$1,897,555.92 for pay applications 04-08 for Breckenridge, 01-02 for Glenn Johnston and for Thrasher. We are currently up-to-date on reimbursements.

Drew Eddy, Supt. W.W.T.P: Mr. Eddy stated that for the month of May there were no violations and there were approximately 275 MGD of wastewater treated. The plant received 169,250 gallons of septage for revenue of \$10,009.70. Reviewing applications for a new Operator in Training. Ralph Prince will be promoted to Pretreatment/Safety Director and John Strong will be promoted to Shift Operator beginning on July 1st. Huber Technology, Breckenridge and operators began work on Barscreen #2 rebuild June 8th. Barscreen #2 was rebuilt in 2 days and is back in service.

John Workman, Supt. Public Works: No report.

James Cann, City Attorney: No report.

Tom Brown, City Engineer: Mr. Brown stated that during recent rain storm, two houses were flooded in the area of Church and Jackson Street. Johnny, Larry and I investigated. We found that there was a 48” combined sewer was flowing into a 24” which then went into a 12”. We need check and potentially clean the 12” pipe as well as 24”. We are also looking at constructing a 36 or 48” pipe to the overflow point and possibly constructing a new overflow structure that he is working with Thrasher on the MS4 report.

Dan Ferrell, The Thrasher Group: Absent.

Ashley Carr, Code Enforcement Director: Mr. Carr stated that 3-4 MS4 violations were reported.

There being no further business to come before the Board, **MOTION** by Mark Linville, **SECONDED** by Joseph Spatafore and **UNANIMOUSLY APPROVED** for adjournment of the meeting.

Mark Linville, Vice Chairman

Harry Faulk, Chairman

Joseph Spatafore, Secretary

Approved